

City & County of Denver Sales Tax

**SPECIAL EVENT LICENSE APPLICATION
and
SPECIAL EVENTS SALES TAX RETURN**

NAME OF EVENT: Denver Coliseum Mineral, Fossil, Gem, and Jewelry Show

DATE(S): September 10 – 18, 2011

NAME OF YOUR BUSINESS: _____

OWNER NAME(S): _____

ADDRESS: _____

TELEPHONE NUMBER: BUSINESS (____) _____ HOME(____) _____

CITY OF DENVER SALES TAX ACCOUNT NUMBER, IF KNOW: _____

SHOW ENDING DATE: September 18, 2011

- 1. **TOTAL RETAIL SALES** \$ _____
- 2. x **3.62% OF LINE 1 (TOTAL RETAIL SALES X .0362)** \$ _____
- 3. x **4.00% (FOOD AND BEVERAGE – IGNORE THIS LINE)** \$ 0.00
- 4. **VENDOR CREDIT .05% OF LINE 2** (\$ _____)
Enter .05% (x .005) of Line 2 ONLY if you file before October 20, 2011
- 5. **LATE FILING PENALTY** \$ _____
If you file after October 20, 2011 add 15% (x .15) of Line 2, or \$25.00, whichever is more
- 6. **1% INTEREST PER MONTH** \$ _____
If you file after October 20, 2011, enter 1% (x .01) of Line 2 for every month past due.
- 7. **LICENSE FEE** \$ 5.00
- 8. **TOTAL DUE** \$ _____

Subtract Line 4 from Line 2 only if you file before October 20, 2011
Then add Lines 5 and 6 if your return was filed after October 20, 2011.
Add Line 7.
Enter total on Line 8. This is the amount to pay.

OWNER SIGNATURE: _____ **DATE** _____

MAKE CHECK PAYABLE TO “MANAGER OF FINANCE”

MAIL THIS COMPLETED FORM AND PAYMENT TO:

CITY & COUNTY OF DENVER
ATTN: Tax Collections Unit
P.O. BOX 17660
DENVER, COLORADO
80217-0660

IF YOU NEED ASSISTANCE, CALL (720) 865-7046